



Santa Barbara County Education Office
4400 Cathedral Oaks Road, P.O. Box 6307, Santa Barbara, California 93160-6307
(805) 964-4711 ex. 4405 • FAX: (805) 682-9016 • Direct Dial: 964-4710
Service and Leadership • www.sbceo.org/amicorps



AmeriCorps e-mail: amicorps@sbceo.org

www.sbceo.org/amicorps

AmeriCorps, Santa Barbara County Reference Form

AmeriCorps Applicant Name _____
Phone No. _____ Address _____

TO THE PERSONAL REFERENCE:

Our AmeriCorps Program focuses on literacy/ reading tutoring. Members receive a modest living allowance, and an education award when the term of service is successfully completed. (Full-time members also receive health benefits). The applicant has indicated that you would be able to evaluate his or her qualifications and provide us with a candid recommendation. The success of our program depends in large part upon an appropriate match between the candidate and the school site, so we thank you in advance for helping us learn more about this person. **Note: Because this is a federal program that requires originals, we do need you to mail the original document to our office.**

PLEASE FILL OUT AND RETURN TO: **Tom Spadaro, Program Specialist**
Santa Barbara County Education Office
P.O. Box 6307 Santa Barbara, CA 93160-6307
Fax: (805) 682-9016 (must still MAIL ORIGINAL)
805-964-4710, x 4405

Reference Name _____ Position _____

Relationship to Applicant _____ E-mail Address _____

Phone Number _____ Cell Phone No. _____

Address: _____

1. How long have you known the applicant? _____

2. In what capacity? Please be specific about ways you have observed the candidate at work or in relationship to others. _____

3. Describe the applicant's work performance? _____

4. How competent is this applicant as a candidate for a paraprofessional reading/tutoring position in an elementary or junior high school? Have you observed the applicant working with young people? _____

5. Describe how well the applicant works and communicates with people from different backgrounds?

6. Do you believe the applicant can be flexible and creative enough to live on a limited income (\$13,600 living allowance for 11 months of full-time service OR \$7,200 for part-time service)? How or why?

7. Is there any reason you are aware of that might prevent the applicant from performing any of the duties or completing this school-year long commitment (i.e. travel, health, family responsibilities, etc.)?

8. Please describe how punctual and responsible the candidate is with paper work. _____

Overall observations or insights: _____

Signature/ Date