



Santa Barbara County Education Office
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Service and Leadership • www.americorpstutors.org
Getting Things Done



AmeriCorps Recruitment e-mail: applecorps@sbceo.org

www.americorpstutors.org

AmeriCorps, Santa Barbara County Reference Form

AmeriCorps Applicant Name: _____

Mailing Address: _____

Phone #: _____ Applying for a FT ___ &/or PT ___ position.

TO THE PERSONAL REFERENCE:

Our AmeriCorps Program focuses on literacy/reading tutoring. Members receive a modest living allowance while in service and an education award when the term of service is successfully completed. (Full-time members also receive health benefits). The applicant has indicated that you would be able to evaluate his or her qualifications and provide us with a candid recommendation. The success of our program depends in large part upon an appropriate match between the candidate and the program, so we thank you in advance for helping us learn more about the applicant. **Note: Because this is a federal program that requires original signatures, we need this document with your original signature.**

PLEASE FILL OUT AND RETURN TO: **The Applicant (preferred)**, or
 Tom Spadaro, Program Specialist
 Santa Barbara County Education Office
 P.O. Box 6307 Santa Barbara, CA 93160-6307
 Fax: (805) 682-9016 (must still MAIL ORIGINAL)
 805-964-4710, ext. 4405

Reference Name: _____ Position: _____

Relationship to Applicant: _____ E-mail Address: _____

Phone Number: _____ Cell Phone No. _____

Address: _____

1. How long have you known the applicant? _____
2. In what capacity? Please be specific about ways you have observed the candidate at work or in relationship to others.

3. Describe the applicant's work performance?

4. How competent is this applicant as a candidate for a paraprofessional reading/tutoring position in an elementary or junior high school? Have you observed the applicant working with young people?

5. Describe how well the applicant works and communicates with people from different backgrounds?

6. Do you believe the applicant can be flexible and creative enough to live on a limited income (\$1200 a month for 10.5 months of full-time service OR \$650 a month for part-time service)? How or why?

7. Is there any reason you are aware of that might prevent the applicant from performing any of the duties or completing this school-year long commitment (i.e. health, travel, family responsibilities, etc.)?

8. Please describe how punctual and responsible the candidate is with timelines and paper work.

Overall observations or insights:

Signature/ Date