



**Santa Barbara County Education Office  
Educational Leadership Center  
Preliminary Administrative Services Credential Program**

December 2009

Dear Program Candidate:

Thank you for your interest in joining the SBCEO Preliminary Administrative Services Credential Program (Tier I). We are pleased to be in our fourth year of offering this state-approved program designed not only to provide the Tier I credential, but to also support your development as an aspiring administrator or teacher leader. The SBCEO program will give you the knowledge, skills, and disposition necessary to be a successful leader in today's challenging educational environment. Our instructors all have substantial experience as principals and/or district administrators. Through their past and present work they have developed a deep understanding of what works in educational leadership that they are anxious to share with you.

The number of candidates accepted into the program is limited to a maximum of 25 so that we can provide individual attention and the opportunity for collegiality among participants. You will find a program brochure and application forms on the SBCEO website at <http://www.sbceo.org>. **Please return the completed application and required documents to the Instructional Services office no later than Tuesday, Jan. 5, 2010, at 5:00 p.m.**

An optional Master's Degree is available through the program. More information is available at the program orientation. The Santa Barbara Teachers Federal Credit Union offers 3-year low interest financing for interested program participants.

The required **Orientation Session** for those candidates who have been accepted into the program will be held on Saturday, Jan. 9<sup>th</sup>. Program classes begin the weekend of Feb. 6-7, 2010. See below for more details.

Before the first class on Feb. 6, we request that you read the article, "Building a New Structure for School Leadership" by Richard F. Elmore. The article may be accessed online at <http://www.ashankerinst.org/education.html>.

All of us at SBCEO are excited at the possibility of working with you over the next year to further your development as an educational leader. Please do not hesitate to call me if you have questions about the program at (805) 964-4710, x5435.

Sincerely,

Susan Salcido  
Assistant Superintendent  
Instructional Services

**Interest Session –**  
Tues., Dec. 15, 2009  
4:15 p.m.– 5:00 p.m.  
SBCEO Board Room  
Santa Barbara

**Interest Session-**  
Wed., Dec. 16, 2009  
4:15 p.m. – 5:00 p.m.  
Souza Center  
Rm. F and G  
Santa Maria

**Program Orientation-**  
Sat., Jan. 9, 2010  
9:00 a.m. - Noon  
SBCEO, Auditorium  
Santa Barbara

**Classes Begin –**  
Sat., Feb. 6, 8:00 a.m.–3:30 p.m.  
Sun., Feb. 7, 8:00 a.m.–2:30 p.m.  
SBCEO Auditorium, Santa Barbara

More details and application materials are at [www.sbceo.org](http://www.sbceo.org)