



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
January 23, 2020 – 12:30 p.m.

LOCATION

SBCEO South Board Room, 4400 Cathedral Oaks Road, Santa Barbara
SBCEO North Board Room, 402 Farnel Road, Santa Maria (via videoconference)

MINUTES

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mike Ostini called the meeting to order at 12:30 p.m.

1.2 Roll Call

Members Present

Mike Ostini, Chair
Jennie Batiste, Vice Chair
Gary Pickavet, Commissioner

1.3 Pledge of Allegiance

Jennie Batiste led the Pledge of Allegiance.

1.4 Changes to the Agenda — None

1.5 Introduction of Guests

Present at Santa Barbara location

Mari Minjarez Baptista, Assistant Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Tracie Cordero, Classified Human Resources Specialist
Erika Fox-Benito, Classified Human Resources Technician

In attendance via video conference

Toni Gutierrez, Office Assistant, Human Resources

1.6 Public Comment — None

1.7 Approval of Minutes

1.7.1 December 19, 2019

MOVED: Gary Pickavet SECONDED: Jennie Batiste VOTE: 3-0

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Releases —

1.9.2 Legislative Update — None

1.9.3 List of New Positions

This was presented as an information item.

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated February 6, 2020

This was presented as an information item.

2.2 Ratification of Eligibility Lists

2.2.1 Accounting Technician, Senior (Promotional – South)

2.2.2 Financial Services Manager, Child Development (Dual – South)

2.2.3 School District Financial Advisor (Dual – South)

MOVED: Mike Ostini SECONDED: Jennie Batiste VOTE: 3-0

2.3 Classification of Positions — None

2.4 Job Descriptions — None

2.5 Position Announcements

The following were presented as information items:

2.5.1 Child Care Services Technician (Dual – North)

2.5.2 Manager, Early Care and Education Services (Dual – South/North)

2.5.3 Staff and Student Support Specialist (Dual – North)

3.0 UNFINISHED BUSINESS — None

4.0 NEW BUSINESS

4.1 Personnel Commission Budget

The Director, Human Resources, presented a review of expenditures through the second quarter of the 2019-20 fiscal year, from October 1, 2019 through December 31, 2019.

5.0 PERSONNEL COMMISSIONER ITEMS

Gary Pickavet reported that he would not be able to attend the North County service awards ceremony.

Jennie Batiste reported the recent deaths of district directors of the CSEA retiree board, including the passing of one director who had served since 1991.

Mike Ostini had no items to report.

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

The Director invited the Commissioners to attend the North County Service Awards ceremony at the Board meeting on Thursday, February 6, at 3:00.

The Director noted that HR was coordinating the second annual series of countywide job fairs, based on the huge success and excellent turnout we had at the events we organized last year. She expressed the appreciation of HR for the entire Communications team, including Reprographics, for their support in creating communications and graphics for this event.

The Director shared images of the new website that is being developed for SBCEO, including a draft of what the PC webpage might look like. She advised the Commission that they would soon be seeing changes to the agenda and minutes format for improved accessibility for web visitors using assistive devices. She also presented some other suggested changes to the agenda format and solicited Commissioners' input.

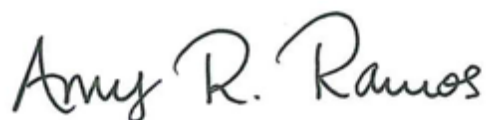
7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

No report from CSEA.

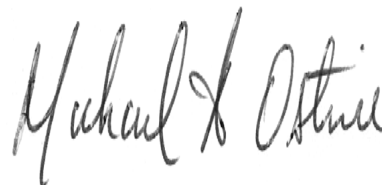
8.0 CLOSED SESSION — None

9.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 1:32 p.m. The next regularly scheduled meeting will be held on February 27, 2020 at 12:30 p.m. in the Santa Barbara County Education Office South County Board Room.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission



Michael Ostini
Chair, Personnel Commission