



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING

March 26, 2020 – 12:30 p.m.

LOCATION

In compliance with Governor Newsom's Executive Order N-33-20 effective March 19, 2020 directing Californians to stay home, and as authorized by the Governor's Executive Order N-29-20 effective March 17, 2020 suspending the Brown Act requirement that members of the public be allowed to attend a public meeting in person, the meeting was conducted by videoconference only, with members of the public instructed to contact the Director, Human Resources to obtain login credentials if they wished to attend.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Mike Ostini called the meeting to order at 12:40 p.m.

2. Roll Call

Members Present

Mike Ostini, Chair

Jennie Batiste, Vice Chair

Gary Pickavet, Commissioner

3. Pledge of Allegiance

Mike Ostini led the Pledge of Allegiance. Toni Gutierrez held up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Guests

Staff present:

Amy Ramos, Director, Human Resources

Tracie Cordero, Classified Human Resources Specialist

Toni Gutierrez, Office Assistant, Human Resources

6. Public Comment — None

No members of the public contacted the Director, Human Resources requesting login credentials for the meeting.

7. Approval of Minutes of Meeting Held February 27, 2020

MOVED: Gary Pickavet SECONDED: Jennie Batiste VOTE: 3-0

8. Communications — None**9. Informational Items****a. Media Releases**

These were made available from the County Superintendent of Schools.

b. Legislative Update — Provided as part of the Director's report.**REGULAR BUSINESS****10. Informational Items****a. List of New Positions, February 22, 2020-March 20, 2020****b. Classified Personnel Report dated April 2, 2020****c. Position Announcement****11. Action Items****a. Ratification of Eligibility List****i. Paraprofessional (Dual – North)**

MOVED: Gary Pickavet SECONDED: Jennie Batiste VOTE: 3-0

b. Classification of Positions — None**c. Job Descriptions — None**

UNFINISHED BUSINESS

12. Approval of Personnel Commission Meeting Dates for 2020-21

MOVED: Gary Pickavet SECONDED: Jennie Batiste VOTE: 3-0

13. Discussion of Compensation for Out of Class Assignments

There was a discussion about training for out-of-class assignments and the appropriate start date for the higher compensation associated with out-of-class assignments. The commissioners requested a legal opinion on the question.

NEW BUSINESS

14. Review of Proposed Personnel Commission Budget for 2020-21

The Director, Human Resources explained that the only proposed change to the budget for next fiscal year was a small increase in the Dues and Memberships object code to reflect an increase in cost of SBCEO's CODESP membership. The 5810 Contract Services object code was reduced by a corresponding amount to result in no net increase. There was a consensus that the required public hearing on the proposed Personnel Commission budget for 2020-21 be deferred to the May meeting, in hopes that attendance by the public might be easier at a later date.

REPORTS

15. PERSONNEL COMMISSIONER REPORTS

Gary Pickavet noted that he has cancelled his trip to Hawaii but stated that the date of the April PC meeting can remain April 16. He said he was glad to see legislation being passed to help workers affected by the COVID-19 pandemic and hoped the local health care system would not be overwhelmed.

Jennie Batiste reported that she has not left her house since March 9, and expressed her hope that everyone would stay healthy.

Mike Ostini also urged everyone to be healthy and safe and expressed confidence that we will get through this.

16. DIRECTOR, HUMAN RESOURCES REPORT

The Director briefed the Commissioners on new federal legislation that was enacted on March 18, 2020 that provides for new types of paid leave for employees who are unable to work due to COVID-19 related reasons. She explained that Human Resources is focused on understanding the new rights

and requirements and implementing them for SBCEO employees, as well as providing support to districts who need to implement the new law. In response to a question about whether SBCEO employees had been furloughed or laid off, she explained that at this time, some employees continue to work on-site, others are working remotely, and still others are on-call and available for remote work assignments during their regular work hours. At this time, no employees have been furloughed or laid off.

17. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report from CSEA.

CLOSED SESSION — None

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:13 p.m. The next regularly scheduled meeting will be held on April 16, 2020 at 12:30 p.m. by videoconference.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission



Michael Ostini
Chair, Personnel Commission