
PERSONNEL COMMISSION

REGULAR MEETING
August 22, 2019 – 12:30 p.m.

AGENDA

Location:

SBCEO South
Board Room
4400 Cathedral Oaks Rd.
Santa Barbara, CA 93110

and via video conference at:

SBCEO North
Board Room
402 Farnel Rd.
Santa Maria, CA 93458

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Changes to the Agenda

1.5 Introduction of Guests

1.6 Public Comment

1.7 Approval of Minutes — Attached

1.7.1 July 25, 2019

Moved:

Seconded:

Roll Call Vote:

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Releases

Available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates

Available for review from the Director, Human Resources.

1.9.3 List of New Positions — Attached

This is an information item.

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated September 5, 2019 — Attached

This is an information item.

2.2 Ratification of Eligibility Lists — Attached

2.2.1 Child Care Assistant (Dual – North)

2.2.2 Paraprofessional (Dual – North)

2.2.3 Program Associate (Dual – North)

Moved:

Seconded:

Roll Call Vote:

2.3 Classification of Positions — None

2.4 Job Description — Attached

2.4.1 Health Advocate

Proposed revision to job description.

Moved:

Seconded:

Roll Call Vote:

2.5 Position Announcements — Attached

2.5.1 Paraprofessional (Dual – South (Los Robles H.S.))

2.5.2 Vocational Assistant (Dual – North)

3.0 UNFINISHED BUSINESS — None

4.0 NEW BUSINESS

4.1 Organization of the Personnel Commission

Commissioner Batiste’s current term will expire on December 1, 2019. The appointee to this seat on the Commission is appointed jointly by the other two Commissioners. In accordance with Education Code 45246, the appointee of the governing board and the appointee of the classified employees publicly announce no later than September 30 the name of the person they intend to appoint to the third seat. Commissioner Batiste has stated that she is willing to serve another term if reappointed.

5.0 PERSONNEL COMMISSIONER ITEMS

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

8.0 CLOSED SESSION — None scheduled

9.0 ADJOURNMENT

The next scheduled meeting will be held on Thursday, September 26, 2019, at 12:30 p.m. in the Santa Barbara County Education Office Board Room, Santa Barbara. This meeting will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.