
PERSONNEL COMMISSION

REGULAR MEETING
August 22, 2019 – 12:30 p.m.

MINUTES

<i>Location:</i>	<i>and via video conference at:</i>
SBCEO South	SBCEO North
Cabinet Conference Room	Board Room
4400 Cathedral Oaks Rd.	402 Farnel Rd.
Santa Barbara, CA 93110	Santa Maria, CA 93458

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Gary Pickavet called the meeting to order at 12:31 p.m.

1.2 Roll Call

Members Present

Gary Pickavet, Chairperson
Michael Ostini, Vice Chairperson
Jennie Batiste, Commissioner

1.3 Pledge of Allegiance

Jennie Batiste led the pledge of allegiance.

1.4 Changes to the Agenda

The Director, Human Resources noted that a vote could be taken on item 4.1 if the appointing commissioners felt prepared to do so at this month's meeting, or they could defer until the September meeting.

1.5 Introduction of Guests

Present at Santa Barbara location

Dr. Susan Salcido, County Superintendent of Schools
Mari Baptista, Assistant Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Tracie Cordero, Classified Human Resources Specialist

In attendance via video conference

Toni Gutierrez, Office Assistant, Human Resources

1.6 Public Comment — None

1.7 Approval of Minutes

1.7.1 July 25, 2019

Moved: Mike Ostini

Seconded: Jennie Batiste

Passed: 3-0

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Release

Was made available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates — None

1.9.3 List of New Positions

This was presented as an information item.

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated September 5, 2019

This was presented as an information item.

2.2 Ratification of Eligibility Lists — None

2.2.1 Child Care Assistant (Dual – North)

2.2.2 Paraprofessional (Dual – North)

2.2.3 Program Associate (Dual – North)

Moved: Jennie Batiste

Seconded: Mike Ostini

Passed: 3-0

2.3 Classification of Positions — None

2.4 Job Description

2.4.1 Proposed revision to job description for Health Advocate.

Commission chose to defer action until September. They also recommended that “Bilingual” be added back to the job title. It should be noted that the correct salary range for this job class is 64.

2.5 Position Announcements

2.5.1 Paraprofessional (Dual – South (Los Robles H.S.))

2.5.2 Vocational Assistant (Dual – North)

These were presented as information items.

3.0 UNFINISHED BUSINESS — None

4.0 NEW BUSINESS

4.1 Organization of the Personnel Commission

A motion was made to reappoint Commissioner Batiste to a new three-year term. Dr. Susan Salcido offered her congratulations to Commissioner Batiste on her reappointment to the Personnel Commission and thanked all three commissioners for working so well together.

Moved: Gary Pickavet

Seconded: Mike Ostini

Passed: 2-0

5.0 PERSONNEL COMMISSIONER ITEMS

Mike Ostini stated that it had been a pleasure to work with Jennie Batiste on the Commission since 2003. He also wished a happy retirement to Terri Leornas and Katherine Tindula.

Jennie Batiste thanked Gary Pickavet and Mike Ostini for their confidence in her to reappoint her to a new term. She also reported that she had attended the CSEA conference in Las Vegas, with more than 1,900 delegates. She shared copies of the program from the memorial service for former Personnel Commissioner Esther Woods.

Gary Pickavet had no Personnel Commission-related items to report.

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

The Director briefed the Commission on the transition to the Zoom videoconferencing platform (instead of the Polycom system), and used the screen-sharing function in Zoom to show the Commissioners a video produced by the Communications staff to introduce HR and Payroll staff to employees at back-to-school meetings and new hire orientations.

The Director reported that she and Mari Baptista had attended Back to School meetings for the Child Development staff on August 9 and were able to announce the new increased salary range approved by the Commission for the Child Care Assistants and Food Service Workers, which was very welcome news for the staff.

The Director also reported that she and Mari Baptista had had several opportunities already to work collaboratively with SBCEO's two new assistant superintendents, Kirsten Escobedo (Special Education) and Bridget Baublits (Educational Services), and the members of their teams.

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

No representative from CSEA was present.

8.0 CLOSED SESSION — None

9.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 2:10 p.m. to the next regularly scheduled meeting on September 26, 2019 at 12:30 p.m. in the Santa Barbara County Education Office South County Board Room.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission

Gary Pickavet
Chair, Personnel Commission