
PERSONNEL COMMISSION

REGULAR MEETING
October 24, 2019 – 12:30 p.m.

AGENDA

<i>Location:</i>	<i>and via video conference at:</i>
SBCEO North	SBCEO South
Board Room	Board Room
402 Farnel Rd.	4400 Cathedral Oaks Rd.
Santa Maria, CA 93458	Santa Barbara, CA 93110

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Changes to the Agenda

1.5 Introduction of Guests

1.6 Public Comment

1.7 Approval of Minutes — Attached

1.7.1 September 26, 2019

Moved: **Seconded:** **Roll Call Vote:**

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Releases

Available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates

Available for review from the Director, Human Resources.

1.9.3 List of New Positions — None

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated November 7, 2019 — Attached

This is an information item.

2.2 Ratification of Eligibility Lists — Attached

2.2.1 Clerical Assistant (Dual — North)

2.2.2 Health Advocate – Bilingual (Dual — North)

2.2.3 Oral Health Program Manager (Dual — South)

Moved:

Seconded:

Roll Call Vote:

2.3 Classification of Positions — None

2.4 Job Descriptions — None

2.5 Position Announcement — Attached

2.5.1 Paraprofessional (Dual — South)

3.0 UNFINISHED BUSINESS

3.1 Revision of Personnel Commission Rules (Second Reading) — Attached

3.1.1 PC Rule 4461.1, Duration of Probation

3.1.2 PC Rule 4491.2, Step Advancement

Moved:

Seconded:

Roll Call Vote:

4.0 NEW BUSINESS

4.1 Draft Annual Personnel Commission Report, 2018-19 — Attached

This item is for review and discussion. The final version of the 2018-19 Annual Report will be presented at the November PC meeting.

4.2 Personnel Commission Budget — Attached

Statement of expenditures through the first quarter of the 2019-20 fiscal year, from July 1, 2019 through September 30, 2019. This is an information item.

5.0 PERSONNEL COMMISSIONER ITEMS

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

8.0 CLOSED SESSION — None scheduled

9.0 ADJOURNMENT

The next scheduled meeting will be held on Thursday, November 14, 2019, at 12:30 p.m. in the Santa Barbara County Education Office Board Room, Santa Barbara. This meeting will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.