

PERSONNEL COMMISSION

REGULAR MEETING
December 19, 2019 – 12:30 p.m.

AGENDA

<i>Location:</i>	<i>and via video conference at:</i>
SBCEO South	SBCEO North
Board Room	Suite A Conference Room
4400 Cathedral Oaks Rd.	402 Farnel Rd.
Santa Barbara, CA 93110	Santa Maria, CA 93458

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Changes to the Agenda

1.5 Introduction of Guests

1.6 Public Comment

1.7 Approval of Minutes — Attached

1.7.1 November 14, 2019

Moved: Seconded: Roll Call Vote:

1.8 Communications

1.9 Informational Items

1.9.1 Media Releases

Available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates

Presented by the Director, Human Resources.

1.9.3 List of New Positions — Attached

This is an information item.

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated January 9, 2020 — Attached

This is an information item.

2.2 Ratification of Eligibility Lists — Attached

2.2.1 Program Associate (Dual – South)

2.2.2 Teaching Assistant (Dual – North)

2.2.3 Transitional Youth Services Manager (Dual – South)

Moved:

Seconded:

Roll Call Vote:

2.3 Classification of Positions — None

2.4 Job Descriptions — None

2.5 Position Announcements — Attached

This is an information item.

2.5.1 Accounting Technician, Senior (Promotional – South)

2.5.2 Financial Services Manager, Child Development (Dual – South)

2.5.3 School District Financial Advisor (Dual – South)

2.5.4 Program Associate (Dual – South)

3.0 UNFINISHED BUSINESS

3.1 Follow-up on abolishment of Student Data Advisor classification

At the request of the Personnel Commission, the Director, Human Resources will report on the results of her review of the duties formerly performed by the Student Data Advisor incumbent.

4.0 NEW BUSINESS

4.1 Organization of the Personnel Commission

Nomination and election of officers for calendar year 2020 will be held in accordance with Personnel Commission Rule 4422.2. Current officers are Gary Pickavet, Chair; Michael Ostini, Vice-Chair; and Jennie Batiste, Personnel Commissioner.

5.0 PERSONNEL COMMISSIONER ITEMS

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

8.0 CLOSED SESSION

Periodic performance feedback for Director, Human Resources

9.0 ADJOURNMENT

The next scheduled meeting will be held on Thursday, January 23, 2020, at 12:30 p.m. in the Santa Barbara County Education Office Board Room, Santa Barbara. This meeting will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.