

Induction Roles At-A-Glance

| | Teacher Induction Program (TIP) | Employing (LEA) District/ School | District-Identified Mentor (M) | Induction Candidate (C) |
|--------------------------------|--|---|--|--|
| Initial enrollment | <ul style="list-style-type: none"> Provides program information and participant eligibility criteria, as per CTC guidelines and preconditions Oversees all enrollment and registration processes and communication* | <ul style="list-style-type: none"> Identifies preliminary credential holders and informs of 2-year induction participation, to begin in first year of teaching* Matches mentors and candidates according to credentials held and position, to be confirmed within the first 30 days of program enrollment | <ul style="list-style-type: none"> Agrees to support candidate as described in Mentor Overview Completes online classroom enrollment and orientation assignments | <ul style="list-style-type: none"> Completes online program registration* and orientation assignments |
| Layered Support | <ul style="list-style-type: none"> Coordinates all events, facilities, refreshments, and related correspondence Builds and manages the online learning management system (NEO) Communicates via the <i>School Leader Update</i> newsletters | <ul style="list-style-type: none"> Provides two release days to each candidate for meeting induction requirements and one release day to mentors for observations Available for communication with participants and relays information to TIP when applicable | <ul style="list-style-type: none"> Coordinates and/or provides no less than one hour per week of individualized support/mentoring Submits monthly Collaborative Records in online classroom Supports candidate in the development and completion of their ILP | <ul style="list-style-type: none"> Meets weekly with mentor, collaborating to define outcomes and next steps Contributes to completion of Collaborative Records Willingness to observe and be observed |
| Program Compliance | <ul style="list-style-type: none"> Maintains 3 tiers of review to assess candidate progress, including mentor reviews, ILPRT, and a TIP Leadership Team Compiles ongoing, mid-, and end-of-year program data Oversees a Credential Programs Advisory Board and Credential Programs Steering Committee | <ul style="list-style-type: none"> Supports ongoing professional development and candidate goal-setting related to the CSTPs | <ul style="list-style-type: none"> Agrees to conditions of the TIP Commitment Form Utilizes Individualized Learning Plan rubrics to provide feedback and guidance to candidate Completes event and program surveys to provide feedback | <ul style="list-style-type: none"> Agrees to conditions of the TIP Commitment Form Completes program surveys Fulfills CTC credential requirements |
| Professional Growth | <ul style="list-style-type: none"> Partners with UCSB PaCE for post-graduate units Collaboration with regional SELPA office for training, facilities, & input Promotes professional learning opportunities. | <ul style="list-style-type: none"> Site leadership meets with candidate and mentor to identify worthy growth goals Supports candidate and mentor interests in professional learning opportunities. | <ul style="list-style-type: none"> Attends all required meetings with candidate Attends and participates in all extended coaching sessions following required meetings. Direct candidate towards relevant professional learning opportunities. | <ul style="list-style-type: none"> Seeks professional development to support ILP growth goals Documents growth in ILP and Self-Rating and Record of Growth Assignments Attends all required collaborative meetings with mentor. |

* Early Completion Option (ECO) eligibility may be considered/applied, where appropriate